

**THE UNIVERSITY OF HONG KONG
SCHOOL OF CHINESE
CHINESE LANGUAGE CENTRE**

**FREE PLACES TUITION IN CHINESE FOR STAFF
APPLICATION FOR ADMISSION**

You should return the completed application form to the Chinese Language Centre via email at alecchan@hku.hk by no later than August 24, 2023. Late applications will not be considered.

(A) **Type of Tuition Requested (please ✓)**

Cantonese Putonghua

(B) **Personal Particulars**

Name: _____ Staff No: _____ Date of Birth: _____
(Title) (Surname) (Given name or names)

Department: _____ Post: _____

Correspondence address: _____

E-mail address: _____

Contact Telephone Number: (Office) _____ (Mobile) _____

Nationality: _____ Mother tongue: _____

Other working languages/dialects: _____

Previous study (e.g. duration, level etc.) of Chinese in HKU: _____

Purpose for studying Chinese: _____

(C) **Academic Terms**

<u>Term</u>	<u>Term Dates</u>	<u>Teaching Sessions</u>
Semester 1	September 11 – November 24, 2023	10
Semester 2	January 15 – April 19, 2024	10
Summer Semester <i>(optional)</i>	May 6 – June 28, 2024	\$530 per session <i>(up to 8 sessions)</i>

(D) Preferred Time Slots

Please use 1, 2, 3, 4, 5, etc. to rank your preferences and cross out all the time slot(s) that is unsuitable for you:

Time	Mon	Tue	Wed	Thu	Fri
09:30 – 10:20					
10:30 – 11:20					
11:30 – 12:20					
12:30 – 13:20					
13:30 – 14:20					
14:30 – 15:20					
15:30 – 16:20					
16:30 – 17:20					
17:30 – 18:20					

(E) Please indicate your choice of delivery mode of tuition:

(1) Online via Zoom: _____ or

(2) Face to Face: _____

Venue: _____. Due to the lack of classroom availability, a venue is needed to be provided by your Faculty/School/Department.

(E) Each “Free Place” holder will receive 20 sessions (50 minutes/session) of individual tuition once a week from September 11, 2023 to April 19, 2024. Additional sessions will be charged at a full rate of \$530 each. Student may also consider continuing the tuition on a self-financed basis at \$530 per session during the Summer Semester and should inform our Centre via email at alecchan@hku.hk by April 3, 2024.

(F) Name of tutor preferred: _____ (if any). I understand that the Chinese Language Centre will not be able to guarantee that my preferred tutor will be assigned to teach me.

Date: _____ Signature of Applicant: _____

FOR OFFICE USE ONLY

Applicant notified on: _____ Tutor assigned: _____

Time slots: _____ Starting date: _____

Remarks: _____